

HOMEGUARD APPLICATION FORM

Please complete all sections of this application form which will form the basis of the contract between you and Sun Alliance Insurance (China) Limited.



Note: if you are a Private Landlord and wish to insure your tenanted property, please complete private landlord insurance application form in addition to this form. Also please use block letters, and indicate clearly your choices in the boxes provided

1 YOUR DETAILS

Mr/Mrs/Miss First Name _____ Middle Name _____ Last Name _____

Nationality _____ Passport Number _____ Date of Birth (dd/mm/yy) _____

Your Company Company _____ Your Title _____ Occupation _____

Office Address _____

PostCode _____ Tel _____ Fax _____ Email _____

Your Home Address Address _____

Postcode _____

Tel _____ Fax _____ Email _____ Mobile _____

Preferred Mailing address: Office / Residence Preferred Contact Method: Mail / Phone / Email

Additional Contact Person: Name _____ Position/relationship _____

Tel _____ Fax _____ Email _____

2 YOUR HOME

Is it an apartment or a house? Is it rented or do you own it?

Is it built of bricks, stone, concrete and roofed with concrete? YES NO

If NO, please specify the type of construction _____

What is the age of the building? _____ years old

Will you use your Home as an office or for other business purposes? YES NO

Have you ever had any personal property insurance refused? YES NO

Have you made a claim under personal property insurance within the last 12 months? YES NO

Will you leave your home unoccupied for more than 30 consecutive days? YES NO

* If answer "Yes" to any of these above questions, please provide Sun Alliance Insurance (China) Limited with further details.

3 YOUR HOME CONTENTS INSURANCE

Our HomeGuard insurance provides comprehensive insurance protection including cover for your **Contents**, including fixtures & fittings and **Valuables** (defined as jewelry, furs, antiques, pictures, works of art, article made of precious metals, coin / medals / stamps collections in your home).

Please insure my Home Contents from ____ / ____ / ____ (dd/mm/yy) to ____ / ____ / ____ (dd/mm/yy)

Please select the most appropriate level of cover

Plan A

RMB 300,000 contents

Including Valuables up to RMB 120,000

Premium **RMB 1,000 per year**

Plan B

RMB 450,000 contents

Including Valuables up to RMB 180,000

Premium **RMB 1,500 per year**

Plan C

RMB 600,000 contents

Including Valuables up to RMB 240,000

Premium **RMB 2,000 per year**

Plan D - You can insure for a higher sum insured than that shown above

Please indicate your sum insured for Contents RMB _____ and among which Valuables RMB _____

Sun Alliance Insurance (China) Limited will be able to confirm your Plan D premium, just call us at +86 (0)21 3855 4888 or +86 (0)21 800-820-5918

4 YOUR ADDITIONAL COVER OPTIONS

With HomeGuard you have the option to insure **Your Buildings**, **Your Personal Possessions** on a worldwide basis and **Your Employers Liability**. Please select the options you wish to insure; Sun Alliance Insurance (China) Limited will be able to confirm your **Additional Cover Options premium**, just call us at +86 (0)21 3855 4888

4.1 Your Buildings YES, please insure my building

What is the reinstatement Value of the Building you wish to insure? RMB _____

What is the Gross Area in m²? Less than 100 101-200 201-300 Over 300 please specify _____

4.2 Your Personal Possessions Worldwide YES, please insure me under this section

Your standard Home Contents package covers you for RMB 4,000 Personal Possessions worldwide at a limit per item of RMB 2,000. With this Optional Cover, you can now have protection for **Personal Possessions Worldwide**

For this section, please indicated the Total Sum Insured

RMB _____ (A)

And provide a breakdown between items over RMB 4,000 in value;

RMB _____ (B)

and those under RMB 4,000 in value:

RMB _____ (C)

Remember (A) must = (B) + (C)

Additional questions for this section

How many weeks a year are you likely to be travelling? _____ weeks

What countries do you expect to visit in the next 12 months? _____

Where will your Personal Possessions be kept when not in use? _____

When was your jewellery last serviced and valued by a competent person? _____

4.3 Your Employers Liability YES, please insure me under this section Number of Domestic Servant in your household _____

Cover is provided for liability up to RMB 1,000,000 and medical expenses up to RMB 10,000

4.4 Your Pedal Cycles

Pedal Cycles are insured for up to RMB 2,000 per cycle. Number of Pedal Cycles to be insured _____

5 YOUR VALUABLES & PERSONAL POSSESSIONS LISTING

Please list any Home Contents Valuables covered under section 3, or Personal Possessions (PPW) covered under section 4.2 that are over RMB 10,000 in value AND provide a copy to Sun Alliance Insurance (China) Limited of the receipt or valuation for our records. (If the space below is insufficient, please attach a separate sheet of paper)

Item	Section (Please select appropriate section)	Description	Quantity	Value(RMB)	Receipt/Valuation enclosed
1	Contents <input type="checkbox"/> or PPW <input type="checkbox"/>				YES <input type="checkbox"/> or NO <input type="checkbox"/>
2	Contents <input type="checkbox"/> or PPW <input type="checkbox"/>				YES <input type="checkbox"/> or NO <input type="checkbox"/>
3	Contents <input type="checkbox"/> or PPW <input type="checkbox"/>				YES <input type="checkbox"/> or NO <input type="checkbox"/>
4	Contents <input type="checkbox"/> or PPW <input type="checkbox"/>				YES <input type="checkbox"/> or NO <input type="checkbox"/>
5	Contents <input type="checkbox"/> or PPW <input type="checkbox"/>				YES <input type="checkbox"/> or NO <input type="checkbox"/>

6 YOUR PREMIUM PAYMENT

TOTAL PREMIUM RMB _____

Please choose payment method:

Direct Debit

ICBC CCB CMB CIB BOC (only accept Great Wall debit card)

Card Number _____ / _____ / _____ / _____ Expiry Date _____ (mm) / _____ (yy)

7 IMPORTANT NOTICE

Please carefully read the insurance clauses, in particular the exclusion clauses marked with bold text, and pay attention to the explanations from the business representatives of the Insurer. If you do not understand or disagree with such explanations, please make enquiries to the Insurer before applying for insurance. You are deemed to have fully understood and agreed with the insurance clauses if no such enquiry is made.

8 YOUR DECLARATION

I declare that the information given above is true & complete to the best of my knowledge and believe that all material facts affecting the assessment of this application have been disclosed. I understand that this application will not become effective until this Proposal has been accepted by Sun Alliance Insurance (China) Limited and agree that this Proposal and Declaration shall be the basis of the contract between me and the insurer. I also understand that I have the right to obtain access to and to request correction of any personal information concerning myself held by Sun Alliance Insurance (China) Limited. Requests for such access can be made in writing.

I confirm that I live at the home address (detailed in section 1) as my main dwelling.

I authorize Sun Alliance Insurance (China) Limited, to debit my credit card for the agreed annual premium and any subsequent premiums thereafter:

I have carefully read the insurance policy, in particular the exclusion clauses marked with bold text. The insurance clauses can be obtained through enquiry to the Insurer's representatives at (800 - 820 - 5918) or by accessing the website <http://www.rsagroup.com.cn>. I hereby confirmed that I understood the insurance clauses and would like to submit my application for insurance.

Your Signature _____ Date _____

Sun Alliance Insurance (China) Limited has a number of other insurance plans and promotions suitable for expatriates in China.

If you **do not** wish to receive details of these by either mail, email or phone, please indicate by ticking this box.

Sun Alliance Insurance (China) Limited

Shanghai Head Office: 10th Floor, China Fortune Tower, 1568 Century Avenue, Pudong New Area, Shanghai, 200122,
Jiangsu Branch: 12th Floor, Nanjing SunnyWorld, 188 Lushan Road, Jianye District, Nanjing, 210019

Customer Service Hotline: 800 - 820 - 5918, 400 - 820 - 5918 (For China Unicom mobile users)

Email: customer@cn.rsagroup.com

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